

MEETING MINUTES

ALLENSPARK WATER & SANITATION DISTRICT

Regular Board Meeting

Community Room of Allenspark Fire Station

May 19, 2026, 6:30 PM

Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.

Board Members in attendance: President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually), and Mike Bushue

Board Members Not in attendance: Nathalie Cass

Department Personnel: Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi, and Executive Secretary Jennifer Cook

Meeting Attendees: None

CALL TO ORDER: The meeting was called to order at 6:34 P.M.

Meeting Minutes

A MOTION to approve the April Regular Meeting minutes was made by Mike. Susan seconded and the motion was approved by unanimous vote.

Financial Report

A MOTION to approve the April Financials was made by Rick. Mike seconded and the motion was approved by unanimous vote.

1) Operations Update

- a. **Runoff** – Runoff at the end of May was pretty low. Not unexpected given the unusually mild winter, but something we'll keep an eye on.
- b. **Crystal Spring Level Probe** – In conjunction with the replumbing project at Crystal Spring, Barry would like to install a water level sensor in the tank. It's difficult to access the tank to know how much water is in there and a sensor could send a notification when the level is low.
- c. **Crystal Spring Replumbing** – The plumbing at Crystal Spring needs to be redone. It shouldn't be an expensive project, but it will require being offline for a few hours until complete.
- d. **Shop Vac** – Barry plans to get a cordless wet/dry vacuum for field work so that operators don't have to keep dragging a generator along too. Estimated combined cost is ~\$350 for the vacuum and battery.
- e. **131 Ski Road** – The property at 131 Ski Road will be tapping into the system in the near future.

2) Meters / Meter Reading System

a. Installation Progress and Difficulties

- Approximately 10% of meters still need to be replaced, but we've transitioned from the old hand-written method of taking meter readings. Billing is now being done using readings from the remote read system.
- A couple meters have broken due to freezing and customers have had to pay to get them replaced. We're going to start recommending that people who shut off their water over the winter blow out their lines completely to prevent this from happening.

b. Status of Problem Installs – No update

3) Filtritech Projects, FINISHED (debrief) – All three projects – the prefilter system, computer tower, and chemically-enhanced backwash system – are complete. Overall the system is working exactly as planned.

a. Barry sent confirmation of installation of the prefilter system to the state. No response yet.

4) Rules and Regulations Modifications – The Board reviewed updated versions of the rules and regulations with the amended verbiage that was proposed at the April meeting and gave feedback. Susan will send the Board-approved version to our attorney for final review.

a. A MOTION to approve the revisions to the language was made by Rick. Mike seconded, and the motion was approved by unanimous vote.

5) Crystal Springs Internet – Adam contacted the Neteo representative about setting up internet at Crystal Spring. We're hoping to be able to post a QR code that allows customers to make donations.

OTHER BUSINESS

- Four out of five board seats are up for election next May, so we need to be on the hunt for new potential candidates to fill those seats.

TESTING/REPORTING SCHEDULE

A MOTION to adjourn the meeting was made by Rick. Susan seconded and the meeting adjourned at 7:33 P.M.

Respectfully submitted,

Jennifer Cook